Dear Parents/Caregivers,

We are looking forward to working with you and your child this year in order to support your child’s academic and social development. Stage Two is an important time for your child to develop a positive image of himself or herself as a lifelong learner and a valuable community member.

Firstly, our Stage Two classes are called Yangah (Ms Alicia Dunn) and Giralang (Ms Julie Suey). All classes at Farmborough Road have adopted names from an Aboriginal language instead of traditional class names. Yangah means ‘Spiky Lobster’ and Giralang means ‘Star’.

The following information will help you understand what is expected in 2019.

**1. Discipline Policy**
The Farmborough Road Discipline Policy places emphasis on our school values: Respect, Responsibility and Excellence. These values will be continually referred to and expected in all areas of the school. The school values are reviewed in each classroom during the first few weeks of term. A formal list of classroom expectations is used to form a classroom ‘Code of Cooperation’ which is displayed in our classrooms. Students acknowledge and commit to these expectations by singing the code of cooperation. Students are rewarded for demonstrating the school values and following the Code of Cooperation in a variety of ways.

A positive classroom atmosphere is important and each member of Stage Two is encouraged to take responsibility for this. Students displaying appropriate behaviour and a good work ethic will be rewarded. A number of procedures will be used throughout the year to encourage and reward good behaviour and quality work, possibly tokens, merit cards, table points, individual raffle rewards and classroom privileges.

In addition to class awards, students will receive a Bronze Award after collecting 10 school awards, a Silver Award after collecting 15 awards and a Gold Award for collecting 20 awards. Platinum is for 40 awards. These awards can include merit cards, uniform awards, birthday cards and special participation awards such as School Choir, Premier’s Reading Challenge, Premier’s Sporting Challenge and District Team sport awards. Please encourage your child to keep the merit cards in an organised manner like a folder or scrap book.

Students will be disciplined in class in accordance with the school’s discipline policy. Students who do not show school values and behave inappropriately in class will follow the following steps:

**Step 1:** Warning 1 – reminder of correct behaviour
**Step 2:** Warning 2 – behaviour is redirected with a reminder of consequence
**Step 3:** Time out and/or reflection sheet to be completed with a buddy class teacher or Principal. This sheet requires the child to identify their misbehaviour and explain how they will rectify it in the future. The class teacher will discuss the incident with the student during the next break or at the earliest convenience.
**Step 4:** Referral to the Principal.

Parents will be notified when students receive 3 (verbally) or 5 (letter) reflections sheets (from either classroom or playground). A warning of suspension letter is given when 7 reflection sheets are received. Suspension options are also a part of our discipline policy. This process was trailed last year and the trail will continue for the near future.

**2. Books**
Your child will be using the following books. These books will be provided by the school:

- Workbook (spelling/reading)
- Draft writing book
- Handwriting Book
- Mathematics grid book
- Drop Everything and Write Book

Optional: Books can be covered at home but must be returned the next day.

Teachers and students will have ongoing discussions about expected book standards and visual reminders will be present in the room for students to refer to. Students will be responsible for presenting their work at the expected standards.
3. Stationery Supplies:
Your child is required to have the following items at school:
- Lead pencils and coloured pencils
- Blue or black pens for writing after pen licence is received (biro pens are best as gel pens tend to smudge)
- Highlighters, glue sticks, an eraser, a sharpener (with a holder/catcher) and a pair of scissors
- 30cm ruler (wood or hard plastic).

Please ensure these items are replaced regularly as required. All items should fit in one small pencil case. A separate pencil case containing textas is optional. Textas will be kept in tote trays until needed. Please keep other stationary items, such as staplers, drawing pins and protractors, at home. Toys and other unnecessary items will remain in bags. Expensive toys and sentimental items should be left at home.

4. Homework Standards
Homework allows children to develop responsibility for their own learning. A range of homework tasks will be published online at various times throughout the year (usually 1 project per term). These tasks will cover a number of weeks and be linked to specific content areas learnt in class. They may include projects, oral presentations and speech writing tasks.

Daily reading is essential and should be a priority to maintain and further reading skills for all students. The students will be expected to participate in the Premier’s Reading Challenge. Please encourage your child to participate in this challenge and to borrow from the library on a regular basis. A wide range of books should be read throughout the year. It is important that parents listen to students read aloud on a regular basis. Our library day is Thursday.

Parents may speak to their child’s teacher about specific individual learning needs that can be catered for at home. Please see your child’s teacher if you would like some advice on an area of need for your child to focus on.

5. Stage 2 Units
The class will be completing a number of units to address all of the requirements of the curriculum and NSW Syllabi in 6 Key Learning Areas, including Mathematics and English. Some of these units will be related to Geography, History, PD/H and Science. Topics will include: Australia, Heat, Celebration and Life cycles.

All students will attend the Life Education Van this year in Term Two (Drug education program) and participate in Child Protection Lessons in Term Three.

6. Sport and Creative Arts
In Term One, students will have the opportunity to participate in school sport, including cross country training. Students will also be able to give preferences for joining PSSA, school sport or possibly a paid sport during Terms Two and Three. Sport is a compulsory part of the NSW syllabus. If your child cannot participate in sport at any time during the year due to injury or medical reasons, please inform the teacher by way of a written note.

Throughout Term 1, Farmborough Road are lucky enough to have an outstanding dance program running on Friday each week. Students attend each lesson as a stage group and complete a progressive program throughout the term. In Term 4, students will complete a progressive weekly gymnastics program. These sessions are also a mandatory part of our curriculum and are a unique opportunity for students to develop personal interests.

7. RFF Information
Mr De Vuono and Miss Gorringe will complement the classroom program each week with a range of lessons from creative arts, maths and science and technology. These lessons will occur on Monday afternoons from 12pm.

8. Notes and Payments
Please ensure that your child has a note explaining any absences the first day back after being away. Absentee booklets are available at the office. Absence notes are a Department of Education requirement. All absences and late arrivals should be justified. Applications for holiday leave during the school term must be directed through the Principal. Notes and payments for school events, such as excursions, sport, fees, gym, performances etc. are to be taken to the school office before 9am. The notes and payments should be in a sealed and labelled envelope.

9. Lost property
To reduce the chance of losing property, please ensure that your child has his/her full name on all school clothing and personal equipment. Hats are an important part of our school uniform and should also be labelled. If your child does not have a school hat, they must remain under the COLA, library or in the hall (passive play such as drawing) during lunchtimes.

10. Communication
The teaching and learning cycle is a partnership among teachers, parents and the child. It is very important to keep the lines of communication open. Please feel free to make an appointment if there is anything you would like to discuss about your child’s learning and wellbeing. Please download our APP or follow our school Facebook Page to keep up to date with school and class events. Notes will also be made available on the school website. Notes for excursions can be returned to the office before school or emailed directly to the school email address. https://farmborord-p.schools.nsw.gov.au/about-our-school/newsletters-and-notes/class-notes/stage-2.html

11. Student Mobile Phones
We understand that some students may require a mobile phone for communication whilst travelling to and from school. Once at school, mobile phones (and other electronics such as iPads) are not to be used. They must be kept given to the class teacher or the office for safe keeping at all times. This practice ensures the safety and privacy of all of our school community.

12. Uniform
The NSW Department of Education guides our school uniform policy. We have a high expectation of maintaining our uniform standards and appreciate full support from parents in this area. Students should wear a yellow shirt and maroon shorts/skirt or girls may wear a school dress. Black shoes must be worn every day (except for sports day). Hats must be maroon school hats and should be brought to school every day to use at playtime and for outdoor class activities. School jumpers/coats must be maroon. Jewellery is to be kept to a minimum: stud earrings and watches only. Sports uniform can be worn on Fridays and at sports carnivals. Bike shorts are only to be worn on sports days under a sports skirt. Hair accessories should be only maroon or gold. School uniforms are available from our Uniform Shop. Please contact the office for details.

13. NAPLAN
Year 3 students will undertake the NAPLAN (National Assessment Program – Literacy and Numeracy) testing in Term 2 of this year. Students will be given opportunities to complete work set out like NAPLAN and past questions in order to make them aware of the format of the NAPLAN tests in Reading, Writing, Language Conventions (Spelling, Grammar and Punctuation) and Numeracy.

14. Other requirements
* Daily Crunch and Sip (fresh fruit or vegetables only and a bottle of water).
* Ear phones for use in technology lessons e.g. iPads and computers.
* Hats should be bought to school every day so that children can participate in outdoor learning activities.

If you have any questions or queries regarding your child’s education and learning, please feel free to contact us on 4271 1133 or email:

Ms Alicia Dunn (Class teacher – Yangah) alicia.dunn2@det.nsw.edu.au

Ms Suey (Class teacher – Giralang and Stage Supervisor) julie.henderson@det.nsw.edu.au